

**TOWN OF SHIRLEY**  
**CEMETERY RULES AND REGULATIONS**

**November 01, 2010**

1. All burials and removals in the Town Cemeteries shall be conducted under the supervision of the Cemetery Commission.
2. The size of a single lot will be 4'x 10'. Lots will be sold in succession in the Village Cemetery. No exceptions will be made. Only flat stones are to be used on lots along the Shaker Meadows entry road and the Veterans Circle.
3. All money due on a lot including the opening fee shall be paid before the opening of the grave
4. Upon application persons who desire to purchase lots or individual rights of burial, will be given information relative to the cost of the same and other conditions upon which internments may be made. A copy of current rules and regulations will be given also.
5. All body internments shall be placed in a concrete vault. Cremains need to be placed in a solid container that will not deteriorate. This may be ceramic, stone, or cement. No wooden boxes or metal containers will be acceptable.
6. Every monument, headstone, or memorial structure must have a foundation. All foundations must be laid and built under the directions of the Cemetery Commission.
7. Only monuments which are in keeping with other monuments in the section in which they are to be erected will be allowed. Designs, locations and materials of all markers or other structures must be approved by the Commission. This should be done before contracts are signed or orders placed.
8. No monument or headstone shall be constructed of any material other than granite or natural stone. No artificial material will be permitted. The dimensions for natural stone will be:
  - a. Not over three (3) feet long
  - b. Not over two (2) feet front to back
  - c. Not over three (3) feet high.
9. Grave markers must be set flush with grade and be not over three (3) feet in length by one (1) foot in width. "Marker" shall mean a stone intended to indicate the location of a particular grave.

10. All work to be done by people not employed by the Cemetery Commission must be submitted for approval before commencing, and approval of work must be obtained when the work is finished.
11. Immediately upon completion of any work on lots, all surplus materials must be removed by those doing the work. Avenues or lots other than the ones upon which the work is being done must be kept clear at all times.
12. No materials of any kind will be provided by the Cemetery Commission to outside parties without charge.
13. Curbing, corner posts, buttresses, wooden structures, and similar such structures, are not allowed.
14. Cans, ornaments, toys, keepsakes, balloons, and similar articles are inconsistent with the proper keeping of the grounds and will be removed. The cemetery is a place of reverence.
15. Floral frames or baskets will not be kept over one week from day of internment. If baskets are desired by the family the Commission shall be notified.
16. No artificial flowers will be allowed in the cemetery. Lot owners are requested to limit the number of baskets, flower pots, and articles of a similar nature, placed on a lot. The commissioners will not be responsible for turf on lots destroyed by such articles. Items will be removed that have deteriorated and held for a two week period.
17. Cutting of turf for flower beds shall be contained to the front of the monument or headstone. The cutting shall not exceed the width of the monument or headstone, and twelve (12) inches out from the base of the monument or headstone. Flower beds will be kept weeded and cared for by the owners. The employees of the Cemetery Commission will not be responsible for accidental damage to plants on lots.
18. In the flat stone section, two (2) only grave burial lots may be marked with flat stones, or bronze plaques.

No section of the Cemetery designated as a FLAT STONE SECTION shall have a monument stone or granite marker of any kind placed above ground. Each internment shall be identified by a marker of bronze, or Barre type granite, of approved size and design indicating the location of the burial lot.

19. All baskets, potted plants, and other materials are to be removed by October 1st each year.
20. Any trespass, vandalism, or other illegal act will subject the offender to action or arrest and prosecution in court.

21. All persons are forbidden to gather flowers either wild or cultivated, or break or remove any tree, shrub, plant, or part thereof in the Cemetery without permission of the Cemetery Commission.
22. Dogs will not be permitted in the Cemetery, other than "Service Dogs".
23. Burial lots needing improvement may be improved at the expense of the lot owners or their legal representatives if they can be found – otherwise at reasonable cost to the Town.
- \* 24. Lots and burial rights may be sold by the owners, their heirs or assigns, to a resident of Shirley or someone in direct line of the family. Rights for interment may be transferred or granted only upon approval of the Commissioners.
25. All art transfer work called "rubblings" are prohibited except under the direct and continuous supervision of the Commission.
26. When ashes are to be interned in burial lots, no more than six (6) sets of human ashes shall be interred in a single grave lot. No more than then three (3) flat grave markers shall be allowed.
27. Decorations requiring permission such as urns, boxes, or markers, of a permanent nature shall be placed upon the graves or lots only with the approval of the Commission.
28. Plantings will be limited to a reasonable size. They may not exceed the height and width of the headstone. No trees and shrubs are to be planted. If plantings are not cared for properly, they will be removed.
29. Purchase of all Cemetery lots is open to all residents of the Town of Shirley regardless of race, color, creed or national origin.
30. No recreational activities are allowed.
31. The cemeteries close at sundown.